

## Application to Jury for the Art Show 2019 at Malvern Retreat House

The art show will be held at the McShain- Horstmann Family Life Center on the campus of the Malvern Retreat House at 315 South Warren Avenue in Malvern, PA. The show will be open to the public from Wednesday, January 30 to Sunday, February 3 , 2019. This show is a fund raiser for the Malvern Retreat House to benefit their programs.

This application must be used to apply to the 2019 Malvern Retreat House Art Show. *Before you fill out this application, please read it carefully.* The Malvern Retreat House Art Show is a fine art show—if selected to participate—all the work must be the same or better quality than the artwork submitted for jury.

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_ website \_\_\_\_\_

How did you hear about the Malvern Retreat Art Show? \_\_\_\_\_

1. Medium for Consideration \_\_\_\_\_
2. Medium for Consideration \_\_\_\_\_

**There will be a nonrefundable \$35 processing fee per medium**

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### Artists must submit their work in person for consideration

- Originals only- No reproductions
- Bring with you, in person, to jury four representative samples of your artwork (if applicable, framed and matted) to The St Joseph's Hall on the campus of Malvern Retreat House at 315 South Warren Ave, Malvern PA 19355
- Work submitted for jury must include the following information:
  - **Title**
  - **price(including 35% commission)**
  - **Medium**

### AGREEMENT AND WAIVER FOR 2019 SHOW

#### Once an artist has been selected to participate: the following points of agreement will be required

- Artists allow Malvern Retreat House a 35% commission on all artwork sold at the Malvern Retreat House Art Show.
- Any shipping of artwork to and from the art show is the responsibility of the artist.
- **The artist will be able to communicate and submit information via the internet within the time line set by Malvern Retreat House Art Show. Your inventory list will be entered into our database by you, or your proxy.**
- The artist agrees to adhere to the hanging/display requirements of the Malvern Retreat House Art Show.
- The artist understands that the Art Show Committee reserves the right to not accept or remove work deemed inappropriate in content, condition or price.
- The artist agrees to honor his/her commitment of 35% commission to Malvern Retreat House for 30 days after the show if a sale results directly from his/her participation in the Malvern Retreat House Art Show.
- I agree to hold harmless Malvern Retreat House or any employees, agents or vendors of the Malvern Retreat House for any damage, loss or injury from participation in the 2018 Malvern Retreat House Art Show.

**Please read the information below and carefully, then sign and date your application.**

I understand that my application must be postmarked by August 1, 2018 in order to be considered by the jury. The Jury dates are Monday, September 10, Tuesday, September 11, and Wednesday, September 12, 2018 from 10 am to 5 pm. (You will be notified with a time to be juried as soon as possible.)

Notification of my acceptance in the show after will be mailed to me THE WEEK OF OCTOBER 1, 2018. I understand that the Art Show committee members will not take phone calls or email enquiries requesting information on my acceptance status. I further understand that all work submitted for jury consideration must be original and created by me, the applying artist. Works that are derivative or copies from other artists' work or photos are not acceptable for application or for exhibition in the Show. Reproductions or multiples of my own original artworks will be acceptable for inclusion in the Show as portfolio (not hanging) pieces only.

Signature \_\_\_\_\_ date \_\_\_\_\_

Please check to see that you have filled out everything completely and included the following with your submission

- \$35 Processing fee (per medium: ie watercolor or acrylic), payable by check to The Malvern Retreat House
- Signed agreement and wavier
- I wish to jury **Monday Sept 10** Please select a time preference between 10 am and 5 pm \_\_\_\_\_
- I wish to jury **Tuesday Sept 11** Please select a time preference bween 10 am and 5 pm \_\_\_\_\_
- I wish to jury **Wednesday Sept 12** Please select a time preference between 10 am and 5 pm \_\_\_\_\_  
(You will receive a confirmation of your scheduled date/time. )
- **Mail your application To: Malvern Retreat House Art Show P.O.Box 315, Malvern PA 19355-0315(do not send any mailings to the street address because there is no delivery to that address)**

If you have any questions please contact [artshow@malvernretreat.com](mailto:artshow@malvernretreat.com) . For driving directions please refer to our website at [www.malvernretreat.com](http://www.malvernretreat.com) .